



Special Meeting: Town Hall Renovation Workshop

April 16, 2024; 7:00 pm

Town Hall - 959 Paris Avenue Circle N

Present: Chairman Philip Moosbrugger, Supervisor John Buelow, Supervisor Rachel Dana, Clerk Carrie Seifert, Renovation Committee Members: John Evans, Steve Johnson, Dan Kylo, Architect Jerry Anderson

Chairman Moosbrugger called the meeting to order at 7:06 p.m.

Steve Johnson asked if the township completed the ARPA reporting that's due on April 24. Clerk Seifert will follow up with Treasurer Olson to get clarification this, as well as the level of detail that's required in the report.

Chairman Moosbrugger moved to adopt the plans and specifications presented with the suggested modifications, and to direct JAMB Architects to go out for bid, seconded by Supervisor Dana, motion carried by roll call vote (2-1): Philip Moosbrugger – Yay; Supervisor Rachel Dana – Yay; Supervisor Buelow - Nay

Chairman Moosbrugger moved to extend the bid to the Builder's Exchange, Dodge Group, or other contractors per JAMB's recommendation. Seconded by Supervisor Dana, motion carried by roll call vote (2-1): Philip Moosbrugger – Yay; Supervisor Rachel Dana – Yay; Supervisor Buelow - Nay

Jerry Anderson will reach out to the 7 contractors who he had originally contacted in 2023 to determine if they are interested in submitting another bid for the revised plans.

The following timeline was established:

April 22 – Jerry Anderson will forward revised plans to Clerk Seifert and Dan Kylo

April 26 - Advertisement for Bid public notice to be published in the Stillwater Gazette

May 20 at 4:00 pm – Bid closes and bid opening to follow

May 30 at 7:00 pm – Review bids

Supervisor Buelow motioned to adjourn the meeting at 9:10 pm, seconded by Chairman Moosbrugger, motion carried.

Respectfully Submitted,

Carrie Seifert
Town Clerk