



## **PLANNING COMMISSION MEETING**

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January 16, 2020

Present: Mark Votava, Betsy Vance, Brian Krafthefer, Sean Flaherty, Del Miske, Ed Gorman, Supervisor Marian Appelt

### **Call to Order**

Chairman Mark Votava called the meeting to order at 7:00 PM.

### **Approval of the Minutes**

Mr. Flaherty moved to approve the minutes of the December 19, 2019 meeting. Seconded by Mr. Krafthefer, the motion carried.

### **Discussion of Certificate of Compliance, Interim Use Permit, and Conditional Use Permit**

The planning commission continued the discussion of when each type of permit might apply within the Township. The matrix of uses developed by Mr. Votava were used to facilitate the discussion. The following observations were reached:

- Home occupations should always be an interim use
- Certificate of Compliance implies only no to slight traffic
- Uses involving people, animals and livestock should be interim uses
- Brick and mortar businesses in commercial zones should be conditional uses
- Interim uses in the SFE district must be compatible with residential living, deter development and meld with the community.
- The permit required will depend on the zone, type of use, intensity of use and owner occupation.

Permit applications from Grey Cloud Island and May Township were presented for consideration. Mr. Krafthefer will send to the planning commission the current draft of permits, the May Township and Grey Cloud Island documents.

### **Grading Permit Draft**

It was suggested to add hours of operation and require approval of the town board to operate outside the designated hours of operation prior to execution. The commission discussed if additional detail needed to be added to the applicability section and reviewed the comments from the Township Engineer. The consensus was that reference for Section 9 is sufficient reference.

Mr. Miske will revise the draft language.

### **Additional Business**

It was noted the annual township meeting is scheduled for March 10, 2020

The next planning commission meeting is scheduled for February 20, 2020.



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### Adjourn

Having no further business, Mr. Gorman moved to adjourn the meeting. Seconded by Mr. Flaherty, the motion carried. Mr. Votava adjourned the meeting at 9:00 PM

Respectfully Submitted,

A handwritten signature in black ink that reads "Elizabeth A. Vance". The signature is written in a cursive style and is placed on a light-colored rectangular background.

Elizabeth A. Vance  
Secretary