



## **PLANNING COMMISSION MEETING**

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November 21, 2019

Present: Mark Votava, Dave Sanocki, Betsy Vance, Brian Krafthefer, Sean Flaherty, Ed Gorman, Del Miske, Supervisor Marian Appelt

### **Call to Order:**

Mr. Mark Votava called the meeting to order at 7:00 PM.

### **Approval of Minutes:**

Mr. Flaherty moved to approve the minutes with the corrections offered. Seconded by Mr. Gorman, the motion carried.

### **Lot Line Adjustment, 690 Novak Avenue**

Mr. Miske clarified the concerns raised by the board. Mr. Horak presented a revised proposal to move the lot line so that the bridge is entirely within a single lot. Each lot meets the lot size and setback requirements from the ordinance. Mr. Flaherty moved to recommend approval of the revised plan as proposed. Seconded by Mr. Sanocki, the motion carried.

The question was raised if bridges need to be specifically identified as a structure in the ordinance. No action was taken.

### **Liquid Transport, 2390 Quant Avenue**

The applicant did not attend the planning commission meeting to review the request. Mr. Miske noted that the Town Board asked that additional detail be added to the permit request. No action was taken at this time.

### **Grading Permit**

Mr. Stempski, Township Engineer, provided comments to the draft grading permit. Comments were discussed, and the draft returned to Mr. Miske for additional edits.

### **Conditional Use Permits**

Ms. Vance presented a summary of the sections of the Town Code that refer to conditional use permits. The planning commission discussed where interim uses might apply, and where conditional uses might apply. Mr. Krafthefer presented drafts of the additional permits that might be required. Members of the planning commission were tasked to benchmark how other townships and comparable municipalities manage business uses in terms of permits and use requirements. The benchmarking results will be reviewed at the next meeting.

### **Next Meeting**

The next meeting of the planning commission is December 19, 2019. The agenda will include interim and conditional uses, and revisions to the grading permit.



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### Adjourn

Having no further business, Mr. Gorman moved to adjourn the meeting. Seconded by Mr. Flaherty, the motion carried. Mr. Votava adjourned the meeting at 9:38 PM

Respectfully Submitted,

A handwritten signature in black ink that reads "Elizabeth A. Vance". The signature is written in a cursive style and is placed on a light-colored rectangular background.

Elizabeth A. Vance  
Secretary