

West Lakeland Township

March 4, 2019

Present: Chairman Dan Kylo, Supervisor Steven Ebner, Supervisor Dave Schultz; Carrie Seifert, Clerk; Jennifer Samec, Deputy Clerk; Marsha Olson, Treasurer; Viet-Hanh Winchell, Township Attorney; Ryan Stempki, Township Engineer

Call to Order

Chairman Kylo called to order the regular meeting of the 7:15 PM.

Presentation by the Valley Branch Watershed District

Ms. Jill Lucas, President, and Mr. Ed Marchan, Treasurer, Valley Branch Watershed District to overview activities of the VBWD. Mr. Marchan is from West Lakeland. Ms. Lucas lives in Afton. The visit is to enhance the relationship between the Watershed District and supported communities. The boundaries of the watershed districts are defined by the water flow. Ms. Lucas presented a history of the Valley Branch Watershed district. Valley Branch Watershed District has a current plan through 2025 and will start reviewing to update that plan in a couple of years. Current issues being addressed include the flooding in Grant Township. This will be addressed in 2019. A second issue is the 1007 project, installed in 1987, which needs system repair and maintenance which will be done in 2019. The last major project, with grant funding, is restoration of Valley Creek in Afton. The grant must be matched 50 percent. Projects are done in cooperation with a number of agencies.

The website has been updated, including access to recordings of meetings, permits, and information on current water issues. Valley Branch also does cost share programs, working with Washington Conservation District to review and qualify those programs. The Watershed District also has a citizens advisory committee.

Valley Branch Watershed District is mandated to participate in the meetings regarding the water contamination. First order of business for those committees is the safe drinking water mandate. There is concern if the 1007 project might be conveying the contaminates through the communities. That has not been proven as yet.

Supervisor Schultz asked about the review by Valley Branch Watershed District for the proposed Lake Elmo Airport. Ms. Lucas noted no specific actions have come before the board in a long time.

Approval of Minutes

The board reviewed the minutes of the February 11, 2019 regular meeting. Supervisor Ebner moved to approve the minutes with minor corrections. Seconded by Supervisor Schultz, the motion carried.

Supervisor Schultz moved to approve the 2019 Budget Meeting Minutes. Seconded by Supervisor Ebner, the motion carried.

Supervisor Ebner moved to approve the 2019 Board of Audit Minutes. Seconded by Supervisor Schultz, the motion carried.

Treasurer's Report

Ms. Olson presented the treasurer's report for February 2019. The report reflected \$103,451 in receipts and \$85,446.07 in expenses. Current township assets are recorded as \$2,122,592.44. Supervisor Ebner made a motion to approve the report and pay the invoices as presented by the clerk. Seconded by Supervisor Schultz, the motion carried.

Planning Commission Update

West Lakeland Township

March 4, 2019

Mr. Votava presented an update from the planning commission. The planning commission continues to explore and research VRBO management, and potential for revision of regulations for chickens, and continue the review for a revision of the ordinance regarding township Right of Way. Mr. Votava got a letter from the Metropolitan council, for the third review of the plan, and a response was requested today. They have requested a change in estimates on traffic estimates. The Met Council would also like the Township to explore partnership with the Two Rivers Community Land Trust. This cannot be added without further discussion.

Town Road Maintenance Program

Mr. Stempski presented the road maintenance program. Roads are reviewed with Supervisor Schultz every spring. They have identified the roads that are aging past their useful life, to begin a draft of a capital improvement program. These streets are beyond normal repair. The first is the 4th and 6th street loop, which is currently out to bid. The estimate for that project is about \$580,000. In 2022, grouped 24th Street and 22nd Street, with the intent to do a reclaim program to repair those roads. In 2025, have identified a few options, 18th Street and Margo, and few other street segments. The final program year of 2028, looking at Oakgreen Avenue Court and Neal Avenue Court. This is a proposal and could be adjusted based on need and available funding. Structures for drainage, curb and gutter will be reviewed with each project.

The proposal is to consider accumulating an extra \$200,000 per year to provide for that road repair program. Generally looking at reclaim solutions for most of these repairs, to reuse existing materials.

Supervisor Ebner asked about 22d Street. Supervisor Schultz replied he was waiting for the jurisdictional study to be completed. This is a much larger project than the other programs proposed and involves both the State of Minnesota and Washington County.

Tennis Sanitation Contract Extension

Clerk Seifert noted the contract signed in 2014 with Tennis Sanitation was a three-year contract through 2017. The township had the opportunity to extend the contract for two years. This extension terminates in 2019. After that extension, Tennis can extend for an additional two years, 2020 and 2021. Currently, the contract is \$3.00 per household. Tennis is anticipating that fees will go up to \$3.25 per household in 2020, and to \$3.50 per household in 2021. Other municipalities are paying up to \$7.00 per household. No community concerns have been noted with the service.

Supervisor Ebner moved to accept the offer from Tennis to extend the contract for an additional two years, 2020 and 2021. Seconded by Supervisor Schutz, the motion carried.

Proposed Projects for the Washington County Recycling Grant Program

Deputy Clerk Samec, as recycling coordinator, will be applying for grant program funding. She presented the following projects. The first project is the newsletter articles, attending coordinator meetings, and updating the community on information regarding recycling opportunities. The second project is keeping the township website updated with current recycling information, education and opportunities. The third project is the annual curbside collection week. The fourth program is to rewarding residents for recycling. This is done in Cottage Grove to select random residents to reward recycling. Oak Park Heights gives randomly selected residents that are recycling a gift card, fire extinguisher or smoke alarm. Chairman Kylo asked if there was a compliance issue. Deputy Clerk Samec was not certain. Clerk Seifert noted that West Lakeland is about 85% compliant. She also noted that the contamination rate is 1.9%. The board directed Deputy Clerk Samec to research incentive programs further.

West Lakeland Township

March 4, 2019

Mr. Miske noted that there is an incentive program with Tennis that he joined while living in Oakdale. Deputy Clerk Samec will investigate this for the township residents.

Town Planner Status and Procedures

Chairman Kyлло presented a summary of the proposal to contract for a town planner. The proposal presented some recommended candidates provided by Mr. Ben Gonzola, and a list of tasks for the position. Mr. Stempski provided additional recommendations for the planner regarding major subdivision development applications to provide more management of the process. Chairman Kyлло asked the board how to proceed with meeting these candidates. The board asked the planning commission to provide two or three persons to participate in a review committee.

3M Settlement Drinking Water Subgroup Alternate

Supervisor Ebner is the primary member of the Technical group for the 3M Settlement Drinking Water Subgroup. It was suggested that Mr. Stempski, as the township engineer, be appointed as the alternate member. This would allow him to stay abreast of issues related to the township. He is already involved as the engineer for Lake Elmo. Chairman Kyлло moved to appoint Mr. Stempski as an alternate member of the 3M Settlement Drinking Water Subgroup. Seconded by Supervisor Schultz, the motion carried.

Middle St. Croix Watershed Management Organization

Supervisor Ebner motioned to appoint Chairman Kyлло to serve a 3-year term as manager on the MSCWMO Board and Supervisor Schultz as a 3-year term alternate. Seconded by Supervisor Schultz, the motion passed.

Old/New Business

Supervisor Ebner noted that a couple of years ago he had denied Mrs. Karl Auleciems a burn permit. Due to repeated violations, his permits were issued by the Bayport Fire Department.

Adjourn

Chairman Kyлло motioned to adjourn the meeting, Seconded by Supervisor Schultz, the motioned carried. Chairman Kyлло adjourned the meeting at 9:24 PM.

Respectfully Submitted,



Elizabeth A. Vance
Secretary