

West Lakeland Township

January 14, 2019

7:00 p.m.

Oak-Land Middle School

Present: Chairman Dan Kylo, Supervisor Steven Ebner, Supervisor Dave Schultz; Carrie Seifert, Clerk; Jennifer Samec, Deputy Clerk; Ms. Marsha Olson, Treasurer; Ms. Viet Hahn Winchell, Township Attorney

Public Hearing for Variance on Minimum Lot Size

Chairman Kylo called to order a public hearing to consider an application from Mr. James Tobin for a variance from Section 5.3.1 of the Town Code requiring a 2.5-acre minimum lot size to allow a lot size of 0.1 acres at 7:02 PM. This is a continuation of an earlier hearing, tabled at Mr. Tobin's request. There is a current easement between this property and the neighboring property in Lake Elmo. The purpose of creating the outlot is to allow the property to be transferred in lieu of maintaining the easement. A developer's agreement, as well as an agreed upon lot description, were determined to be minimum requirements before the town board would consider the variance. These documents are still pending. The board has a signed extension request by Mr. Tobin, allowing the consideration of this request to extend beyond the 60-day time limit. Chairman Kylo moved to table the public hearing until the terms of the lot transfer are completed. Seconded by Supervisor Schultz, the motion carried.

Chairman Kylo closed the public hearing at 7:11 PM.

Call to Order

Chairman Kylo called the meeting to order at 7:11 PM. Chairman Kylo welcomed back Ms. Winchell.

Approval of the Minutes

The board reviewed the minutes of the December 2018 regular meeting. Supervisor Ebner moved to approve the minutes with minor corrections. Seconded by Supervisor Schultz, the motion carried.

Treasurer's Report:

Ms. Olson presented the treasurer's report for December 2018. The report reflected \$250,330 in receipts and \$66,082 in expenses. Current township assets are recorded as \$2,078,530. Supervisor Schultz moved to approve the report and pay the invoices as presented by the clerk. Seconded by Supervisor Ebner, the motion carried.

Public Comment

Mr. John Buelow addressed the board with concerns on the standards of the roads in the township. The majority of the township's roads were constructed in the mid 1960's, and these roads are nearing the age of repair. He suggested that the standard of construction be monitored closely as these roads are repaired.

Comprehensive Plan

Mr. Mark Votava, Planning Commission chairman, presented the final draft of the 2040 Comprehensive Plan for West Lakeland Township. The time of public comment and comment from neighboring municipalities and concerned agencies has expired, and the planning commission has reviewed the comments and acted accordingly. Mr. Votava presented a summary of the plan, and a

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draft resolution for the board to document the final approval. He requested the board consider this resolution, and direct the board authorize the transmission of the plan to the Metropolitan Council

After discussion, Chairman Kylo moved to sign the draft resolution and direct the plan be submitted for Metropolitan Council review. Seconded by Supervisor Schultz, the motion carried.

Tree Maintenance

Supervisor Schultz noted the estimated cost to remove the diseased oak trees from township property on 13th Street as between \$7,500 and \$11,000. It is best done before the spring growing season. This level of tree maintenance was not specifically identified in the current budget. Supervisor Schultz also noted that the diseased ash trees will also need to be addressed in the near future.

Election Judges:

Supervisor Ebner moved to sign the resolution appointing the slate of election judges for the March 2018 town board election. Seconded by Chairman Kylo, the motion carried.

Old or New Business

Chairman Kylo noted that the February Meeting will include a presentation of water management practices in light of the current water PFC/PFAS contamination issues by Mr. Steven Nelson Bolton & Menk Engineering.

It was noted that the November meeting is currently scheduled for Veteran's day. As a national holiday, this meeting may need to be rescheduled.

Adjourn

Having no further business, Supervisor Schultz moved to adjourn the meeting. Seconded by Supervisor Ebner, the motion carried. Chairman Kylo adjourned the meeting at 8:07 PM.

Respectfully Submitted,



Elizabeth A. Vance
Secretary