

West Lakeland Township

July 10, 2017

7:00 p.m.

Oak-Land Jr. High

Present: Chairman Dan Kylo, Supervisor Steven Ebner, Supervisor Dave Schultz; Carrie Seifert, Clerk; Jennifer Samec, Deputy Clerk; Ms. Marsha Olson, Treasurer; Mr. Dave Dupay, Planning Commission Chair; Duane Stensland, Building Inspector; Attorney Scott McDonald; Attorney Viet-Hanh Winchell

Call to Order

Chairman Kylo called to order the regular meeting of the Town Board of Supervisors at 7:00 PM

Approval of the Minutes

Supervisor Ebner moved to approve the minutes of the gravel pit inspections. Seconded by Supervisor Schultz, the motion carried.

Supervisor Ebner moved to approve the minutes of the June 1017 regular meeting, with minor corrections. Seconded by Supervisor Schultz, the motion carried.

Public Comment

Mr. Del Miske noted the calendar comments on the website are out of date. The clerk will review the website.

Home Occupation Permit, Mike and Janice Fitzgerald

Mr. and Mrs. Fitzgerald explained the history behind the residential care facility being operated at 1424 21st St N. The concern was raised about the number of residents in the facility. Under the current ordinance, a maximum of six unrelated individuals can live in a residence and retain the characterization of a single family dwelling. In 2008, when the permit was initially issued, the facility complied with this definition. Currently, the facility is intended for ten residents, plus on site nursing staff, and has had up to nine residents. No concerns have been raised regarding the facility, and the neighbors are in support of the operation.

The second concern with the home occupation permit, is that Mr. and Mrs. Fitzgerald do not live on site. A home occupation is intended to be secondary use of the resident, and the business operated by the resident. As currently operating, this residential care facility does not meet this requirement.

The board discussed the appropriateness of a residential care facility as an allowed use in the single family district. Such an amendment would require a public hearing.

No action was taken at this time.

Karl Auleciems – Wedding Venue

The board was contacted with a concern that Mr. Karl Auleciems was using his property as a wedding venue. A letter requesting a response was sent, but no response received. Ms. Winchell was directed to send a follow up letter.

St Croix River Association

Ms. Natalie Warren and Ms. Angelque Dahlberg presented resources available for St Croix area landowners to assist in managing the St Croix River and its watershed. Ms. Dahlberg serves as the invasive species coordinator. Her role is educate and to create a partnership effort to serve as a roadmap for the region on how to manage invasive species among more than 50 stakeholders. As coordinator, she connects communities and people.

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Ms. Warren has been working on a project to bring awareness to the controlling regulations. She presented a guide to introduce riverway regulations, to provide education and outreach to homeowners to understand the regulations before making changes to their property. She is also working with local governments, such as Washington County, to define and implement best practices.

Treasurer's report

Ms. Olson presented the report for June, reflecting \$15,672 in receipts and \$78,887 in expenses. The net assets of the township are \$1,574,088. Chairman Kylo moved to approve the treasurer's report and pay the invoices presented. Seconded by Supervisor Schultz, the motion carried.

Automatic Payment of Routine Invoices

The board discussed the implementation of automatic payment for routine invoices, such as Tennis Recycling, Consumer Cellular and Century Link. The discussion focused on the implementation process, and who would have the approval of the amount removed for the payment. Concern was raised that the township retain the approval of the transactions before the transfer of funds. No action was taken at this time.

Revenue from Citations

Ms. Winchell reported to the board on her research into revenue due the township from state statute citations issued within the township. It does not appear that these funds have been distributed. She is continuing the research, and how the township can obtain the ORI number from the FBI to enable the distribution

Planning Commission Report

Mr. Dave Dupay presented the planning commission's recommendation on allowing single family residence as an allowed use in the neighborhood commercial zone. This will require an amendment to the ordinance. Chairman Kylo stated that the purpose of the Neighborhood Commercial Zone is to encourage commercial development, not residential. The issue was sent back to the planning commission for further discussion with that in mind.

The planning commission finalized the recommendations for application instructions, focusing on conditional uses and subdivisions. This is a supporting document to the ordinance, so no hearing is required. The proposed process may generate more staff activity than the current process.

Additional Business

The board reviewed the draft resolution to allow temporary use of goats to control invasive plants. Some minor corrections to the language were suggested. Supervisor Ebner moved to authorize signature by the chairman outside the meeting after corrections were completed. Seconded by Supervisor Schultz, the motion carried.

The board signed the resolution to vacate road easements passed at the last meeting.

The board signed the resolution to adopt the 2017 town code passed at the last meeting.

A summary count judgement hearing was held for the Bob Lind home occupation violation, and is pending the judge's decision in count the next 90 days. Chairman Kylo did discuss the boulders brought to Bob Lind's property, and determined they were not for commercial use.

It was noted that M&S Tree Service, contracted to mow the right of way, has had a delay in completing the project due to damaged equipment. Tree trimming should start shortly.

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Adjourn

Having no further business, Chairman Kylo moved to adjourn the meeting. Seconded by Supervisor Schultz, the motion carried. The meeting was adjourned at 9:01 PM.

Respectfully submitted,


to

Elizabeth Vance

Recording Secretary