



## **PLANNING COMMISSION MEETING**

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February 21, 2019

Present: Mark Votava, Dave Sanocki, Betsy Vance, Brian Krafthefer, Sean Flaherty, Ed Gorman, Del Miske, Supervisor Dave Schultze

### **Call to Order:**

Mr. Mark Votava called the meeting to order at 7:00 PM.

### **January minutes**

Mr. Gorman moved to approve the January 2019 minutes. Seconded by Mr. Flaherty, the motion carried.

### **Comp Plan Update review**

Mr. Votava provided an update on the status of the draft 2040 Comprehensive Plan. The plan has been submitted to the Metropolitan Council and is under review. Staff comments should be completed in the next week or so, and then scheduled for subcommittee review.

### **Maintenance of Right of Way Ordinance Proposal**

Mr. Flaherty reported back on the research done on maintenance of the township right of way in the township ordinances. In the current ordinance, vegetation in the right of way is discussed in four locations in the current ordinance. Most pertinent for modification is Section 7.4. Mr. Flaherty also presented language from Baytown and Washington County as illustrations of potential language. Finally, Mr. Flaherty presented draft language to start the discussion.

The planning commission discussed options and recommended changes to proposed draft language. Mr. Flaherty will incorporate the comments into the draft language for additional review at the next meeting.

### **VRBO Discussion**

Mr. Votava raised for discussion if the township should address Vacation Rental by Owner (VRBO) in the township ordinances. Discussion covered what is known about how other communities address VRBO, how it could interact with the home occupation ordinance, as properties are let out for specific uses other than vacations, and how to manage compliance. Additional investigation was recommended as to what other communities, particularly townships, address this use.

### **Potential Professional Planner**

Mr. Votava raised the issues of hiring a professional planner to serve the township. This was last addressed in October 2018, and the following proposed list of potential work areas was forwarded to the board:

- Provide assistance and guidance to the Town Board (TB) and Planning Commission (PC) on matters of zoning, code and future planning.
- Review applications and provide recommendations to the TB and PC on requests for variances, zoning, subdivisions, etc.
- Assist and provide recommendations to the TB and PC in interpreting town code and also developing new code when needed.
- Attend a TB and/or PC meetings when their presence or services is requested.
- Provide assistance to the PC supporting revisions and final draft of Comprehensive Plan
- On site enforcement, to provide for expert opinion, as required
- A resource to residents, builders and developers with board approval.
- To provide planning commission and/or board with training with training on planning or zoning matters

Mr. Votava will review this list, and the recommended planners provided at that time, and review with Chairman Kylo for the next steps.

### **Chicken Ordinance Proposal**

Mr. Votava raised the discussion of how to manage chickens within the township ordinance. The current ordinance allows no livestock, including chickens, on less than 5 acres, and would allow 100 chickens (.01 animal units) per acre at that point. This method of controlling chickens may not be most appropriate for the township. It may fit our residences to allow chickens on smaller lots, and to a different maximum level of livestock. Discussion considered the best ways to control this use.

Mr. Miske moved to amend the ordinance regarding the keeping of livestock to allow for keeping domesticated fowl and honeybees on lots smaller than 5 acres, with language to address control with regard to nuisance behavior. Seconded by Mr. Krafthefer, the motion carried. Mr. Miske will draft proposed amended language for the Planning Commission to review at the next meeting.

### **Next meeting**

The next planning commission meeting in March 21, 2019. Mr. Votava noted he will not be at the annual town meeting on March 12, and Mr. Miske will represent the planning commission.

### **Adjourn**

Having no further business, Mr. Gorman moved to adjourn the meeting. Seconded by Mr. Votava, the motion carried. Mr. Votava adjourned the meeting at 8:25 PM

Respectfully Submitted,



Elizabeth A. Vance  
Secretary