

**WEST LAKELAND TOWNSHIP
PLANNING AND ZONING APPLICATION FEES,
ESCROW POLICIES AND PROCEDURES**

The following items are to be read and statement signed before any application is accepted. It is the policy of the Town Board that events resulting from planning and zoning and development in West Lakeland Township should not create costs to be borne by the taxpayers. The Board has adopted a fee schedule and requires an escrow deposit to cover consultant planning, engineering and legal fees related to each application.

Escrows typically range from \$500 to \$5,000. The escrow monies are for but not limited to the Township attorney, planner and engineer fees. Please note that the attorney, planner and engineer are not Township employees. If the fees incurred for these services are more than the escrow amount, that amount will be billed to the applicant. The applicant is responsible for having payment remitted to the Township within 30 days from the billing date. They are contracted consultants and are paid by the project. This is in turn charged to the applicant for fees resulting from planning and zoning applications. If your application involves subdivision of land, you must also dedicate park land or pay a per lot park dedication fee.

If the fees incurred are less than the escrow amount, the balance will be returned to the applicant, but the applicant must request in writing that escrow monies be reimbursed.

By signing this, I agree to pay fees associated with my application and understand the above planning and zoning application policies and procedures.

Sign Name

Dated

Print Name

Return this signed form with the application to the Township Clerk.