



WEST LAKELAND TOWNSHIP

959 Paris Avenue Circle North, Minnesota 55082
651/436-4773 · <http://www.westlakeland.govoffice2.com>

August 1, 2022

West Lakeland Town Hall

Present: Chairman Dan Kylo, Supervisor Dave Schultz, Supervisor Marian Appelt, Carrie Seifert, Clerk; Marsha Olson, Treasurer; Jenny Samec, Deputy Clerk; Mark Votava, Planning Commission Chair; Viet Hanh Winchell, Township Attorney

Continuation, Conditional Use Permit for Solar Array

Chairman Kylo resumed the public hearing and supervisor discussion for a ground mounted solar array at 12410 22nd St N. at 7:00 PM. An agreement was reached between Mr. King, the property owner requesting the permit, and the neighboring landowner, to ensure sufficient screening of the array. It was noted that screening is not a requirement of the ordinance. After discussion, Chairman Kylo moved to approve the application for a ground mounted solar array at 12410 22nd St N. Seconded by Supervisor Appelt, the motion carried.

Call to Order

Chairman Kylo called the regular meeting to order at 7:14 PM

Approval of the Minutes

Chairman Kylo moved to approve the minutes of the July 11 2021 regular meeting with minor corrections. Seconded by Supervisor Appelt, the motion carried.

Chairman Kylo moved to approve the minutes of the special meeting on June 24, 2022 regarding the Town Hall Open House. Seconded by Supervisor Schultz, the motion carried.

Treasurer's Report

Ms. Olson presented the treasurer's report for July 2021, reflecting \$304,916 in receipts and \$99,282 in expenses. Chairman Kylo moved to approve the report and pay the invoices presented by the clerk. Seconded by Supervisor Schultz, the motion carried by roll call vote (3-0).

Chairman Kylo noted that Alexander Homes, the contractor repairing the roof, requested a payment and moved to ratify the payment for \$29,085 made outside the meeting. The funds had been previously approved. Seconded by Supervisor Appelt, the motion carried by roll call vote (3-0).

Planning Commission Update

Mr. Votava presented a summary of the work of the planning commission over the previous month. The revisions of the ordinances regarding driveways and business use permits are complete and ready for board review. The intent of the business permit revisions is to provide for a universal permit and provide clarification between interim uses and conditional uses. Supervisor Appelt noted that it may be time to recodify the ordinances.

Major Subdivision, Twin Pines Fields, Oakgreen Avenue

Mr. Justin Conlin presented the final concept plan for the Twin Pines Fields subdivision to be located on Oakgreen Avenue between 26th and 28th Street. The concept includes a cul de sac, which does add an additional access from Oakgreen Avenue, which is preferred to the use of the easements on



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26th and 28th Street. A turn lane will not be installed at this time, pending the upcoming work on Oakgreen Avenue. Chairman Kylo noted that the final concept plans need to be reviewed by the Township Engineer prior to final approval. After discussion, Chairman Kylo moved to schedule a public hearing for September 12, contingent upon the township engineer receiving the final documents and having sufficient time for review. Seconded by Supervisor Schultz, the motion carried.

Roads Update

Supervisor Schultz reported that patching has continued on township roads. A contract for mowing with M&S tree service was presented for approval. Concern was raised over a clause that would have township reimburse the contractor for equipment damage. The contract will be revised and presented at the September meeting. Chairman Kylo moved to authorize \$125 per hour for mowing in the months of August and September. Seconded by Supervisor Schultz, the motion carried by roll call vote (3-0)

Town Hall Open House

Supervisor Appelt reported on the plans for the open house at the Town Hall on August 2nd. The costs are exceeding the proposed budget. Supervisor Appelt moved to approve an additional \$100 for the open house. Seconded by Supervisor Schultz, the motion carried (3-0)

Sign Resolutions

The following resolutions and permits were presented for signature:

- R-2022-10 – Craig Kellogg Building Variance
- R- 2022-11/CUP 2022-3 T-Mobile CUP
- R-2022-12/CUP 2022-04 Mark Schoolman Ground Mount Solar

Old/New Business

Supervisor Schultz moved to have the data request form have added text to prohibit electronic reproduction of inspected documents. Seconded by Supervisor Appelt, the motion carried.

Supervisor Schultz expressed concern about the landlocked basin study being done by Barr Engineering for the Valley Branch Watershed. He would like to ensure that Goose Lake And Eagle Point Lake be considered in the study, as well as potential runoff from the Lake Elmo Airport.

Supervisor Appelt noted that she has a conflict with the District 7 Minnesota Association of Townships meeting.

Chairman Kylo reported that the middle air conditioning unit for the Town Hall is inoperable. This unit provides for cooling of the entry way. Estimated cost of repair is \$1100. It was suggested that this repair not be done at this time.

Chairman Kylo will be attending a tribal government relations training session on August 9 and 10, sponsored by the State of Minnesota and the University of Minnesota Duluth, hosted by the Prairie Island Indian Community.



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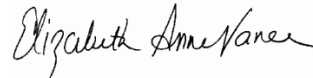
Mr. Stensland, Building Inspector, noted there a large number of building permits being requested, mostly for repair from recent storm damage. The board agreed to add a request for an email address to the permit request form, and to more clearly list flat fee items on the request form and fee schedule.

No public comment was offered.

Adjourn

Having no further business, Chairman Kylo moved to adjourn the meeting. Seconded by Supervisor Schultz, the motion carried. The meeting was adjourned at 9:30 PM.

Respectfully Submitted,



Elizabeth A. Vance
Recording Secretary