


WEST LAKELAND TOWNSHIP
PLANNING COMMISSION MEETING
March 14, 2024

Present: Mr. Mark Votava, Ms. Rachel Dana, Mr. Sean Flaherty, Mr. Del Miske, Mr. Brian Krafthefer

Absent: Mr. David Sanocki, Ms. Betsy Vance, Supervisor Phillip Moosbrugger

Others in Attendance: Anna Rios

Call to Order:

Chairman Votava called the meeting to order at 7:07 PM, March 14, 2024.

Approval of the Minutes

Ms. Dana moved to approve the amended minutes of the February 22, 2024 meeting. Seconded by Mr. Krafthefer, the motion carried 5-0.

Township Fee Schedule / Building Permit Fee Schedule

Ms. Vance submitted a draft revision to Ordinance Section 15 for review by the planning commission. After discussion, Mr. Flaherty moved to recommend that the board adopt the revised fee schedule and Ordinance Section 15. Seconded by Mr. Krafthefer, the motion was approved by a 5-0 vote.

Draft Proposal of Ordinance Amendment Regarding the Keeping of Goats

Mr. Krafthefer presented a renumbered draft ordinance Section 17.11 and proposed additional definitions to Ordinance Section 18 for review by the planning commission. After discussion, Mr. Flaherty moved to recommend that the board adopt proposed ordinance section 17.11 and the proposed additional definitions to Ordinance Section 18. Seconded by Mr. Miske, the motion passed by a 5-0 vote.

Community Solar Energy Systems – Solar Garden Ordinance (8.17.4.3)

Mr. Votava suggested that we discuss ordinance section 8.17.4.3 to determine whether it appears to allow solar gardens in a SFE District as a primary use. After discussion, it was determined that the only primary uses allowed in the SFE District are Agriculture and Single-Family Residential, therefore, a solar garden shall only be allowed as an accessory use in this district.

Noise Ordinance

No additional information was presented for discussion. This topic was tabled until the April meeting.

Township audio/visual policy

Mr. Miske presented a draft policy for review and discussion. Mr. Votava will present the draft policy to the board for consideration at the next monthly meeting.

Recodification Project

Mr. Votava presented a letter from American Legal Publishing seeking further information from the township before beginning the recodification process. A response will be drafted and reviewed by legal counsel before sending back to American Legal Publishing. Mr. Votava to provide regular updates to the planning commission on the status of the project.

Right of Way Permit

Supervisor Buelow requested that the planning commission discuss drafting a new Right of Way permit. After discussion, it was determined that such a permit is unnecessary at this time.



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Open Position on the Planning Commission

Discussion was held regarding filling the open position on the planning commission due to the election of Ms. Dana to the Town Board. Mr. Votava will request that the Town Clerk consult with the board to advertise for applications to fill the open position.

Parking Ordinance

Supervisor Schultz requested the planning commission review whether there is an ordinance restricting the length of time a person may advertise a parked trailer for sale on their property. Ordinance Section 8.8.3.15 limits posting a "for sale" sign to 90 days,

Screening Ordinance

Discussion was held regarding the current screening ordinance. This topic will be tabled until the April meeting.

Adjourn

The date for the next meeting was confirmed for April 18, 2024. Having no further business, Mr. Flaherty moved to adjourn the meeting. Seconded by Ms. Dana, the motion carried 5-0. Mr. Votava adjourned the meeting at 8:42 PM.

Respectfully Submitted,

Sean Flaherty
Planning Commission Secretary