

  
**WEST LAKELAND TOWNSHIP**  
**PLANNING COMMISSION MEETING**  
February 22, 2024

Present: Mr. Mark Votava, Ms. Rachel Dana, Ms. Betsy Vance, Mr. Sean Flaherty, Mr. Del Miske, Mr. David Sanocki, Mr. Brian Krafthefer, Supervisor Phillip Moosbrugger

Absent: None

Others in Attendance: Jim Franklin, Marian Appelt, Mary Vierling, Tom Deegan, Brad Cornell, Mick Kaschmitter

**Call to Order:**

Chairman Votava called the meeting to order at 7:01 PM, February 22, 2024.

**Approval of the Minutes**

Mr. Krafthefer moved to approve the amended minutes of the January 18, 2024 meeting. Seconded by Ms. Vance, the motion carried 7-0.

**Noise Ordinance**

There was a discussion regarding Ordinance Section 13.4.2, which simply adopts by reference the MPCA standards (MN Administrative Rules Chapter 7030), and how it is enforced. Several residents attended the meeting to provide input and ask questions regarding the ordinance. Much of the resident concerns focused on airport noise and how the ordinance could be enforced with MAC. We do not currently address fines related to violation of the noise ordinance and it was suggested that we refer this issue to the township attorney. Mary Vierling offered to seek additional information on how other cities/townships enforce similar ordinances.

**Township Fee Schedule / Building Permit Fee Schedule**

Ms. Vance presented a draft revision to Ordinance Section 15 that removed references to the Service Area License Fee and Distribution System Permit Fee. After discussion, several revisions to the draft were suggested. Ms. Vance will incorporate the suggested revisions and present a final draft at the March meeting.

**Draft Proposal of Ordinance Amendment Regarding the Keeping of Goats**

Ms. Dana presented a draft ordinance for review and comment by the planning commission. Mr. Krafthefer offered to renumber the draft ordinance as section 17.11 and the appropriate subsections prior to the next meeting.

**Township audio/visual policy**

Discussion was had on whether/how the township could make board meetings publicly available in a virtual format or make digitally recorded meetings available to the public. Mr. Miske will draft a policy for review and discussion at the March meeting.

**Screening Ordinance**

Supervisor Moosbrugger requested review of Ordinance Section 11.6.2.3 as it pertains to screening of the Town Hall from view from the roadway. Discussion was tabled until the March meeting.

**Adjourn**

The date for the next meeting was confirmed for March 14, 2024. Having no further business, Mr. Flaherty moved to adjourn the meeting. Seconded by Ms. Dana, the motion carried 7-0. Mr. Votava adjourned the meeting at 8:42 PM.

Respectfully Submitted,

Sean Flaherty  
Planning Commission Secretary