

  
**WEST LAKELAND TOWNSHIP**  
**PLANNING COMMISSION MEETING**  
January 18, 2024

Present: Mr. Mark Votava (via Zoom), Ms. Rachel Dana, Ms. Betsy Vance, Mr. Sean Flaherty, Mr. Del Miske, Mr. David Sanocki, Mr. Brian Krafthefer, Supervisor Phillip Moosbrugger

Absent: None

Others in Attendance: Supervisor David Schultz, Dennis & Karen Geffre (via Zoom)

**Call to Order:**

Vice-Chairman Del Miske called the meeting to order at 7:08 PM, January 18, 2024.

**Approval of the Minutes**

Ms. Vance moved to approve the amended minutes of the December 21, 2023 meeting. Seconded by Mr. Sanocki, the motion carried 7-0.

**Consideration of Request For Variance – Dennis & Karen Geffre 151XX 15<sup>th</sup> St.**

The Geffre's (property owners) are considering requesting a variance to allow a home on the lot (Washington County Parcel Number 27.029.20.23.0006) even though it does not meet the minimum 160' road frontage required by ordinance. They currently have approximately 151' of road frontage. After discussion, the planning commission would consider recommending a variance to the road frontage requirement with stipulations regarding increasing the required setback from the front property line to a point where the lot width meets or exceeds the 160' frontage requirement and that it is not feasible to further subdivide this parcel for development purposes. The variance would be transferable to a new owner.

**Township Fee Schedule / Building Permit Fee Schedule**

Discussion was had regarding the Service Area License Fee and Distribution System Permit Fee we discussed adding to the proposed fee schedule at the December meeting. Supervisor Schultz stated that we have never enforced or collected these fees in the past and questioned whether we need to make a provision for these fees in the fee schedule. It was determined that the existing Utility Permit language already adequately addressed these fees. Ms. Vance has agreed to draft a revision to Ordinance Section 15 to remove references to the Service Area License Fee and Distribution System Permit Fee.

**Draft Proposal of Ordinance Amendment Regarding the Keeping of Goats**

Ms. Dana presented preliminary draft ordinance language for review and comment by the planning commission. Several revisions were suggested. She plans to present a revised version at the February meeting for review.

**Recommendation of Reappointment of Planning Commission Members**

The reappointment of Mr. Votava and Mr. Miske to three-year terms on the planning commission was delayed until the February Board Meeting.

**Adjourn**

The date for the next meeting was confirmed for February 22, 2024. Having no further business, Mr. Flaherty moved to adjourn the meeting. Seconded by Ms. Dana, the motion carried 7-0. Mr. Miske adjourned the meeting at 8:42 PM.

Respectfully Submitted,

Sean Flaherty  
Planning Commission Secretary