



PLANNING COMMISSION MEETING

September 20, 2018

Present: Mark Votava, Dave Sanocki, Betsy Vance, Brian Kraftefer, Sean Flaherty, Ed Gorman, Del Miske, Chairman Dan Kylo

Call to Order:

Mr. Mark Votava called the meeting to order at 7:00 PM.

Submission of 2040 Draft Comprehensive Plan

Mr. Votava reviewed the status of the submission of the draft 2040 Comprehensive Plan. He will reach out to the Met Council staff to determine if the submission is complete.

Approve Minutes

Mr. Gorman moved to approve the minutes of the August 16, 2019 planning commission meeting. Seconded by Mr. Flaherty, the motion carried.

Referrals for Local Planning Services

Mr. Ben Gozola provided recommendations for Mr. Todd Goodrum, Loucks Associates; Ms. Breanne Rothstein, WSB; Mr. Nate Sparks, NAC; and Mr. Phil Carlson, Stantec. Sambatec did not offer a replacement for the resigning staff. Chairman Kylo noted Afton uses WSB. Mr. Sanocki noted he is employed at the same firm as Mr. Carlson. Chairman Kylo will contact those recommended for a resume and invite them to attend a planning commission meeting in the near future.

Review Washington County Draft 2040 Comprehensive Plan

The planning commission discussed concerns with the draft Washington County Comprehensive plan. It was noted that the plan does encourage communities to expand and request urban services and higher densities. It might be appropriate to request clarification in the land use section of the plan, goals and objectives in light of the Metropolitan Council's classification of West Lakeland Township. Proposed response language might be "It is noted that the townships have been given responsibility for zoning. As a township, we do not encourage higher density or expansion of public services."

It should be noted that West Lakeland Township fundamentally does not support the 2035 MAC Long Term Comprehensive Plan for the Lake Elmo airport, and does not support shared zoning authority for off-airport development. Draft response language might be: "West Lakeland Township fundamentally does not support the 2035 MAC Long Term Comprehensive Plan for the Lake Elmo Airport. We recognize the need to maintain public safety; however zoning authority for off-airport development should be maintained by the municipality, not shared."

The planning commission agreed to hold this open for additional discussion at the next meeting. In addition, the planning commission will review draft plans from Lake Elmo and Baytown.

Adjustment of the Rear Lot Line Setback

The planning commission reviewed a proposal referred from the town board to adjust the setback for the setback from the rear lot line for accessory buildings from 50 feet to 25 feet. The 25 foot setback would match the setback for the side lot lines. Mr. Miske moved to recommend the board approval a revision to 5.3.1 of the town code to specify a rear lot line setback of 25 feet for accessory buildings. Seconded by Mr. Gorman, the motion carried. Mr. Flaherty voted nay.

Document Retention

The township is reviewing the procedures and methodology for document retention. Once determined, the planning commission will follow those same protocols. When possible, documents used in support of decisions made by the board will be forwarded to the clerk for retention.

Next Meeting

Mr. Votava moved to adjust the regular meeting date for the October regular meeting. Seconded by Mr. Kraftefer, the motion carried. The next scheduled meeting of the West Lakeland Township planning commission is October 25, 2018.

Adjourn

Having no further business, Mr. Gorman moved to adjourn the meeting. Seconded by Mr. Kraftefer, the motion carried. Mr. Votava adjourned the meeting at 8:45 PM

Respectfully Submitted,



Elizabeth A. Vance
Secretary