



Special Meeting

Thursday, June 1, 2017; 4:00 pm
Joshua Taylor Building, Lake Elmo, MN 55042

Present: Chairman Dan Kylo, Supervisors Steve Ebner, Clerk Carrie Seifert; Recycling Consultant, Karen Richtman

Purpose: Finalize the details of the township's promotion of curbside recycling; discuss a request to vacate utility easements on the proposed Stensland Hills development; and review spray patching bids; award and sign contract.

Call to Order: The special meeting was called to order at 4:02 pm. by Chairman Kylo.

Recycling Magnet

Supervisor Ebner made a motion to order the recycling magnets with the current design, and stated changes, at the size of 3.5" x 5 3/8", and at an approximate cost of .50 /magnet. Seconded by Chairman Kylo. Motion carried.

Recycling Informational Brochure

Karen Richtman is working with Cornerstone Copy Center to design the brochure. A draft copy will be presented at the next board meeting on June 19, 2017. Karen and Clerk Seifert will gather quotes from various printing houses for printing and mailing services which will also be discussed at the board meeting.

Timeline

End of June – Mail Magnet and brochure to residents

Mail town newsletter by August 28, 2017

September 18 – 22 Curbside Recycling Event

2018 Recycling Grant Projects

Karen Richtman suggested that the township consider licensing garbage haulers for one of the municipal recycling grant projects in 2018. Washington County is available to work with us on developing a contract for licensure; therefore, no need for attorney fees. This would allow us to know who our haulers are and track statistics of what is put into solid waste, recycling, and how much recycling may be ending up in the landfill. Supervisor Ebner volunteered to work with Susan Young at the County on this if the town approves this project.

Karen Richtman, Township Recycling Consultant Retiring

Karen Richtman will be retiring upon the completion of the 2017 recycling projects, estimated completion date of October 2017. Karen's recycling contract expires in June of 2017 but is willing to continue working with the township as needed. Karen will present a contract at the June 19 board meeting to extend her current contract through October 2017.

Stensland Hills Easement Vacation

Chairman Kylo motioned to schedule a public hearing for the request of vacating utility easements of the proposed Stensland Hills development at the June 19, 2017 meeting. Seconded by Supv. Ebner. Motion carried.

Spray Patching Bids

The township requested two contractor bids for the road spray patching project: RCM Specialties and from Fahrner Asphalt. Fahrner Asphalt did not respond to a request for quote. An attempt was made to contact a third company out of Andover, but apparently they are no longer in business. Both Fahrner and the Andover company use a manual process for applying the patching material unlike RCM which uses a semi-automatic method. Because of the different application method that did not meet our specific criteria, Fahrner Asphalt would not have been considered. The township had one contractor to consider, RCM Specialties.

Chairman Kylo motioned to approve the spray patching project for the cost of \$87, 725 to RCM Specialties. Supervisor Ebner seconded, motion approved.

Adjourn

Having no further business, Supervisor Ebner moved to adjourn the meeting, seconded by Chairman Kylo, the motion carried. Chairman Kylo adjourned the meeting at 5:01 p.m.

Respectfully Submitted,



Carrie Seifert
Clerk