



959 Paris Avenue Circle North, Minnesota 55082
651/436-4773 · <http://www.westlakeland.govoffice2.com>

February 14, 2022

West Lakeland Town Hall

Present: Chairman Dan Kylo, Supervisor Dave Schultz, Supervisor Marian Appelt, Carrie Seifert, Clerk; Marsha Olson, Treasurer; Jenny Samec, Deputy Clerk; Mark Votava, Planning Commission Chair

Call to Order

Chairman Kylo called the meeting to order at 7:02 PM.

Approval of the Minutes

Chairman Kylo moved to approve the minutes of the January 10, 2022 regular board meeting with minor corrections. Seconded by Supervisor Schultz, the motion carried.

Supervisor Appelt moved to approve the January 14, 2022 special meeting. Seconded by Supervisor Schultz, the motion carried.

Treasurer's Report

Ms. Olson presented the Treasurer's Report for January 2022, reflecting \$15,874 in receipts and \$49,168 in expenditures. Chairman Kylo moved to approve the report and pay the invoices presented by the clerk. Seconded by Supervisor Schultz, the motion carried by roll call vote (3-0).

Planning Commission Update

Mr. Votava presented a summary of the activities of the Planning Commission. The commission continued work on the ordinance revision for driveways, business use permits and right of way as well as consider a planning request for a wireless tower.

Washington County, Traffic Signal at 30th and Manning

Ms. Eden Rogers, Washington County's Project Manager for the Manning Avenue Corridor Project, presented the proposal for a traffic control signal at 30th and Manning. The county is looking for a resolution of support at this time, with cost share identified in March and start of construction in June. The goal of the project is to improve safety, coordinate access and improve drainage at this intersection while supporting the overall goals of the Manning Avenue Corridor project. The preliminary estimate for the project is \$1,024,040 with West Lakeland's share at \$124,370. During discussion, it was clarified that this project does not overlap with the road reconstruction to be done by MAC as part of the Airport Runway Improvement project. It was also noted that pedestrian access would be only on the west side of side of Manning Avenue. Supervisor Schultz moved to authorize signature on the resolution of support for this project. Seconded by Supervisor Appelt, the motion carried.

Concept Plan, Minor Subdivision, 1270 Oakgreen Ave N

Mr. Phil Moosbrugger presented a concept plan for a minor subdivision for his lot at 1270 Oakgreen Ave N to create a new 3 acre parcel. The existing driveway access will be used to service the new lot, and a new driveway access to Oakgreen will be requested for the current lot. No action from the board was requested at this time.

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Off Sale Liquor License, Stone Ridge Golf Course

Mr. Joel Burger presented a request for support for Stone Ridge Golf Course to obtain an off sale liquor license from Washington County. Off sale was allowed by the State of Minnesota in conjunction with take out dining during the State of Emergency for Covid 19. The golf course would like to continue to offer a similar service.

Ms. Winchell, township attorney, noted that liquor licenses are issued by Washington County. What is requested from the Township is a resolution to support the request. However, Ms. Winchell indicated the township ordinances do not permit off sale liquor and the current conditional use permit for the golf course does not address the sale of alcohol. The request was referred to the planning commission for additional review.

Qualitek Wireless, Colocation on Existing Cell Tower

Ms. Tara Blackwell, Qualitek Wireless, presented a request for AT&T to collocate on an existing American Tower monopole. The request is to add 25 additional feet to the tower, add an additional antenna on the tower, and add an equipment shelter in the compound. The request would extend the tower from 136 feet to 164 feet. No change is requested in the footprint of the site. Mr. Votava reported on the review of the planning commission. Because the request requires a variance a public hearing is required. Chairman Kylo moved to authorize a 60 day extension to allow time for a public hearing to be scheduled. Seconded by Supervisor Appelt, the motion carried.

Audio Visual Update

Chairman Kylo reported on the bids for improving audio visual conferencing technology update. A proposal was received at \$9,000 and was more services than the Township may need. He is researching the OWL Meeting Pro, which provides a 360 degree voice sensitive camera, as a more affordable solution.

Chairman Kylo presented a draft of an Audio Video recording policy to define how recordings can be made during open township meetings. After discussion, Supervisor Schultz moved to approve and post the policy document. Seconded by Supervisor Appelt, the motion carried.

Lakeland Board

The City of Lakeland has approached the board with a preliminary request to hold their board meetings at the West Lakeland Town Hall while their town hall is being reconstructed. The request is in concept only, and for only meeting space. Generally, the board was in favor of the request, with concerns that the liabilities and terms of use were more completely defined. Mr. Votava noted that the planning commission has draft policy documents and usage agreement documents in draft.

Clean Up Day

Ms. Samec suggested the week of May 15 for a community clean up event.

WEST LAKELAND TOWNSHIP

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ADA Improvements for the Town Hall

Two estimates were received for definition of the improvements required and/or advised for ADA compliance. The bids were for the effort to define and determine the scope of the projected improvements and would need to be funded by the township. American Recovery Funds or Community Block Grant funds may be considered for final design and construction. Chairman Kylo will continue to get more details to better compare the bids.

Additional Business

Chairman Kylo reported that no request was made for Washington County Community Development 2022 Program for Community Development Block Grants as the application deadline passed before the projects could be fully defined. Funds are expected to be available in 2023.

Chairman Kylo noted that the property at 1620 Orwell Ave N with fire damage is due for sale with a closing date at the end of the week. The purchasing party has expressed the intention to rebuild the residence.

The clerk presented for signature the CUP application extension for a ground mounted solar array submitted by All Energy Solar on behalf of property owner Louis King. The request for extension is at the applicant's request

The Storm Water Management Facilities Declaration and Easement Agreement for the John See subdivision was presented for signature. It was noted that some dates were incorrect. Those dates were annotated and corrected prior to signature.

The developer's agreement for the John See subdivision was presented for signature.

Public Comment

Mr. Nathan Aamott, 14690 28th Ct N, asked about the notification of the decision by the Department of the Interior to approve the Fee for Trust Status for the land owned by the Prairie Island Indian Community off Manning Avenue. The clerk noted that notice had not been formally received by the township.

Adjourn

Having no further business, Chairman Kylo moved to adjourn the meeting. Seconded by Supervisor Schultz, the motion carried. The meeting was adjourned at 9:24 PM.

Respectfully Submitted,



Elizabeth A. Vance
Recording Secretary